

Capability Statement Template

[Company Name]
[Company Logo]
[Address]
[City, State, ZIP Code]
[Phone Number]
[Email Address]
[Website URL]

Capability Statement

1. Company Overview

Company Name:
[Your Company Name]

Established:
[Year Established]

Business Structure:
[Business Structure (e.g., LLC, Corporation, Sole Proprietorship)]

NAICS Codes:
[List of Relevant NAICS Codes]

DUNS Number:
[Your DUNS Number]

CAGE Code:
[Your CAGE Code]

Certifications:
[List any certifications (e.g., SBA 8(a), HUBZone, WOSB, SDVOSB)]

Core Competencies:

- [Core Competency 1]
- [Core Competency 2]
- [Core Competency 3]



2. Mission Statement

[Insert a brief mission statement that defines your company's purpose, values, and goals.]

3. Core Competencies

Service/Capability 1:

[Detailed description of your first core service/capability. Include specific skills, tools, and methods used.]

Service/Capability 2:

[Detailed description of your second core service/capability. Include specific skills, tools, and methods used.]

Service/Capability 3:

[Detailed description of your third core service/capability. Include specific skills, tools, and methods used.]

4. Past Performance

Project/Contract 1:

Client:

[Client Name]

Project Title:

[Title of the Project]

Duration:

[Start Date – End Date]

Description:

[Brief description of the project, scope of work, and outcomes.]

Project/Contract 2:

Client:

[Client Name]

Project Title:

[Title of the Project]



Duration:

[Start Date – End Date]

Description:

[Brief description of the project, scope of work, and outcomes.]

Project/Contract 3:

Client:

[Client Name]

Project Title:

[Title of the Project]

Duration:

[Start Date – End Date]

Description:

[Brief description of the project, scope of work, and outcomes.]

5. Differentiators

Experience:

[Highlight the unique experience that sets your company apart from competitors.]

Quality:

[Describe your company’s commitment to quality and any relevant quality certifications or standards.]

Innovation:

[Describe any innovative processes, technologies, or methodologies your company uses.]

Customer Service:

[Describe your approach to customer service and client satisfaction.]

6. Company Data

DUNS Number:

[Your DUNS Number]

CAGE Code:

[Your CAGE Code]





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www.vre.us



15870 Camino San Bernardo, San Diego California 92127 USA

EIN:

[Your EIN]

SBA Certifications:

[List any SBA certifications]

State Certifications:

[List any state certifications]

7. Contact Information

Primary Contact:

[Full Name]

[Title]

[Phone Number]

[Email Address]

Secondary Contact:

[Full Name]

[Title]

[Phone Number]

[Email Address]

Office Location:

[Full Address]

8. Partnerships and Alliances

[List any key partnerships, joint ventures, or alliances that strengthen your capabilities.]

9. Testimonials

Client Name:

[Testimonial from a satisfied client, including their full name, title, and organization.]

Client Name:

[Testimonial from a satisfied client, including their full name, title, and organization.]



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10. Additional Information

[Include any additional information that you think is relevant, such as awards, recognitions, memberships in industry associations, etc.]

